



Horton Plaza Theatres FOUNDATION
Nurturing Arts and Culture

AGENDA
HORTON PLAZA THEATRES FOUNDATION
Board of Directors Meeting

Tuesday, January 21, 2020, 3:30 p.m.
225 Broadway #1900, Conference Room, San Diego CA 92101

1. Roll Call
2. Non-Agenda Public Comment
Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under the “Non-Agenda Public Comment.”
3. Introduction of George Montoya
4. Lyceum Entrance Presentation
5. Civic San Diego Report
6. Annual Brown Act Training
7. Executive Director Report

CONSENT AGENDA

Items on the consent agenda will be considered as one motion without discussion, unless an item is requested to be removed, in which case the item will be placed for consideration on the regular agenda.

8. Horton Plaza Theatres Foundation’s Unaudited Financial Statements as of October 31, 2019; November 30, 2019; and December 31, 2019
9. San Diego Repertory Theatre’s Unaudited Financial Statements as of July 31, 2019 and August 31, 2019.

REGULAR AGENDA

10. Horton Plaza Theatres Foundation’s October 22, 2019 Board of Directors Meeting Minutes
11. Horton Plaza Theatres Foundation’s December 17, 2019 Special Board of Directors Meeting Minutes

12. Approval of Revised Section V. F. 2. (REP Annual Audit Report) and Exhibit B (Procedure for Award of PAF) of Extended Amended and Restated Agreement for Management Operations and Theatrical Production Services for the Lyceum Theatres

INFORMATION ITEMS

13. Production Assistance Fund for FY20 Third Quarter
14. REP FY20 Second Quarterly Lyceum Usage Report and Facility Charge Income

ORAL UPDATES

15. Board Member Comment
16. President's Report
17. Stockdale Report
18. San Diego Repertory Theatre Report

URGENT NON-AGENDA ITEMS

ADJOURNMENT

This information is available in alternative formats upon request. To request an agenda in Braille, large print or cassette or to request a sign language or oral interpreter for the meeting, contact Sandra L. Simmons at 619-238-8388 prior to the meeting to ensure availability.

The entire Board packet, which includes the individual staff reports and recommendations on each item, is available by contacting Sandra L. Simmons at 619-238-8388.



Horton Plaza Theatres FOUNDATION
Nurturing Arts and Culture

ITEM #7

DATE ISSUED: January 14, 2020
ATTENTION: Horton Plaza Theatres Foundation
Board Meeting of January 21, 2020
SUBJECT: Executive Director Report

REQUESTED ACTION: No action required (informational only)

The following are the noteworthy activities since the last Executive Director's Report issued on October 15, 2019.

- Filed 2018 Federal and State Tax Returns
- Sent Annual Registration Renewal Fee Report to Attorney General of California
- Obtained Certificate of Status and Statement of Information (biennial filing)
- Executed the Extended Amended and Restated Agreement for Management Operations and Theatrical Production Services for the Lyceum Theatre with the San Diego Repertory Theatre
- Executed Extended Facilities Use Agreement with the San Diego Repertory Theatre
- Meeting with City of San Diego and REP regarding future
- Delivered FY20 Q1 TOT reconciliation to the Commission for Arts and Culture
- Banked ROPS13 reimbursement funds: \$3,660.46
- Banked ROPS13 reimbursement funds: \$46,606.76
- Submitted Invoice #1 to Commission for Arts & Culture; Banked \$210,000
- Submitted Invoice #2 to Commission for Arts & Culture; Banked \$92,400
- Delivered FY20 Q2 & Q3 management fee to San Diego Repertory Theatre
- Delivered FY20 Q3 PAF to San Diego Repertory Theatre
- Received George Montoya's director appointment from Stockdale; City processed
- Submitted Office of Boards & Commission Liaison Standardized Report 2019
- Weekly meetings with San Diego Repertory Theatre

ROPS Expenditures

- Invoiced Civic San Diego for ROPS13 funding: partial architecture fees for redesign of offices to Moser Drew in the amount of \$4,330, replacement of automatic flusher system and faucet in the women's and men's restrooms to John Padilla Plumbing in the amount of \$2,447.81, replacement of fire alarm system to Red Hawk Fire & Security in the

amount of \$39,526, and replacement of 12-channel multi-mixer in lobby by Full Compass in the amount of \$302.95. Total invoice \$46,606.76.

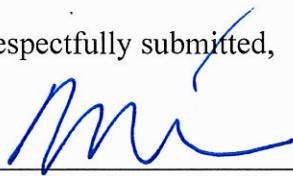
- Invoiced Civic San Diego for ROPS13 for replacement of double exit doors (scary hallway) by Vortex Doors in the amount of \$4863.20 and replaced panic bars in the amount of \$3,733, replacement of Stage sound booth door by Vortex Doors in the amount of \$3,652.55, and hookup fire system by Kone in the amount of \$1,261.27. Total Invoice \$13,510.02.

Facilities Oversight

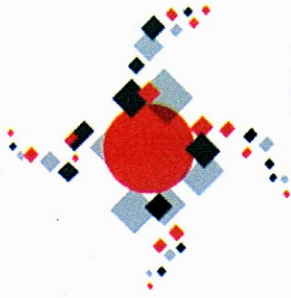
- Service call to Grah Lock to adjust two door locks
- Service call to Padilla Plumbing – sump pump backup
- Service call to J & M Keystone – remediation due to sump pump backup
- Service call to Summit Electrical to troubleshoot mic plugs on underground stage
- Service call to ProTec Building Services to adjust men’s restroom door handle and repair stair handrail
- Service call to Summit Electric to install new outlet and repair light fixture in marketing storage
- Service calls by Vortex Door to adjust front door glass curtain
- Summit Electrical
- Quarterly preventative maintenance of HVAC
- Monthly maintenance service on freight elevator

Next Board of Directors Annual Meeting: April 21, 2020

Respectfully submitted,



Sandra L. Simmons, Executive Director



Horton Plaza Theatres FOUNDATION
Nurturing Arts and Culture

ITEM #8

DATE ISSUED: January 14, 2020

ATTENTION: Horton Plaza Theatres Foundation
Board Meeting of January 21, 2020

SUBJECT: Horton Plaza Theatres Foundation's Unaudited Financial Statements for the period ending October 31, 2019; November 30, 2019; December 31, 2019

REQUESTED ACTION: That Horton Plaza Theatres Foundation ("HPTF") Board of Directors accept the unaudited financial statements for the period ending October 31, 2019; November 30, 2019; December 31, 2019.

DISCUSSION: HPTF unaudited financial statements are attached.

- A. Statement of Financial Position as of October 31, 2019, Statement of Activities and Budget to Actual – Variance Analysis July 1, 2019 – October 31, 2019
- B. Statement of Financial Position as of November 30, 2019, Statement of Activities and Budget to Actual – Variance Analysis July 1, 2019 – November 30, 2019
- C. Statement of Financial Position as of December 31, 2019, Statement of Activities and Budget to Actual – Variance Analysis July 1, 2019 – December 31, 2019

RECOMMENDATION: The Finance Committee reviewed the financial statements on January 13, 2020 and recommended that HPTF Board of Directors accept the unaudited financial statements for the period ending October 31, 2019; November 30, 2019; December 31, 2019.

FISCAL CONSIDERATIONS: None.

Respectfully submitted,

Sandra L. Simmons, Executive Director

Attachments:

- A – Financials for period ending October 31, 2019
- B – Financials for period ending November 30, 2019
- C – Financials for period ending December 31, 2019

Horton Plaza Theatres Foundation
Statement of Financial Position
As of October 31, 2019

Assets

Operating Assets

Cash and Cash Equivalents	\$ 93,380
Prepaid Expenses	\$ 1,035
Accounts Receivable - Civic	\$ 4,330
Accounts Receivable - Facility Fee	\$ -
Total Assets	\$ 98,745

Liabilities and Net Assets

Liabilities

Account Payable - Prepaid	\$ -
Credit Card	\$ 224
Total Liabilities	\$ 224

Net Assets

Unrestricted Net Assets	\$ 98,520
Total Liabilities and Net Assets	\$ 98,745

Horton Plaza Theatres Foundation

Statement of Activities

From July 1, 2019 to October 31, 2019

Sources of Funds

Advance from City of San Diego	\$	-
Facility Fee	\$	-
Insurance Dividend	\$	120
Interest Income	\$	118
Total Sources of Funds	\$	238

Expenses

Insurance	\$	38,396
Property Taxes	\$	5,619
Facility	\$	11,259
Office Expense	\$	1,557
Meeting Expenses	\$	136
Legal/Audit/Administrative Expenses	\$	5,400
Administration	\$	27,325
Contract Management Services	\$	90,000
Production Assistance Fund	\$	25,287
Marketing	\$	323
Total Expenses	\$	205,302

Change in Net Assets \$ (205,064)

Horton Plaza Theatres Foundation

Budget to Actual

Variance Analysis From July 1, 2019 to October 31, 2019

	Approved FY20 1st Amendment	Actual YTD as of 10/31/19	Variance Analysis (Remaining Budget)	Variance Analysis Percentage
Sources of Funding				
TOT from City of San Diego	\$ 420,000	\$ -	\$ -	0%
Facility Charge Fee	\$ 45,000	\$ -	\$ -	0%
Insurance Dividend	\$ -	\$ 120	\$ 120	100%
Interest Income	\$ -	\$ 118	\$ 118	100%
Total Sources of Funding	\$ 465,000	\$ 238	\$ 238	
Expenses:				
Insurance	\$ 39,000	\$ 38,396	\$ 604	2%
Property Taxes	\$ 18,800	\$ 5,619	\$ 13,181	70%
Facility	\$ 36,500	\$ 11,259	\$ 25,241	69%
Office Expense	\$ 3,000	\$ 1,557	\$ 1,443	48%
Meeting Expense	\$ -	\$ 136	-\$ 136	*
Audit/Acct	\$ 6,700	\$ 5,400	\$ 1,300	19%
Legal	\$ 5,000	\$ -	\$ 5,000	100%
Administration	\$ 85,000	\$ 27,325	\$ 57,675	68%
Contract Management Fee	\$ 180,000	\$ 90,000	\$ 90,000	50%
Production Assistance Fund	\$ 90,000	\$ 25,287	\$ 64,714	72%
Marketing	\$ 1,000	\$ 323	\$ 677	68%
Total Expenses	\$ 465,000	\$ 205,302	\$ 259,698	

* Meeting Expenses from interest income

Horton Plaza Theatres Foundation
Statement of Financial Position
As of November 30, 2019

Assets

Operating Assets

Cash and Cash Equivalents	\$ 37,695
Prepaid Expenses	\$ 2,400
Accounts Receivable - Civic	\$ 46,607
Accounts Receivable - Facility Fee	\$ -
Total Assets	<u>\$ 86,702</u>

Liabilities and Net Assets

Liabilities

Account Payable - Prepaid	\$ -
Credit Card	\$ 359
Total Liabilities	<u>\$ 359</u>

Net Assets

Unrestricted Net Assets	\$ 86,343
Total Liabilities and Net Assets	<u>\$ 86,702</u>

Horton Plaza Theatres Foundation

Budget to Actual

Variance Analysis From July 1, 2019 to November 30, 2019

	Approved FY20 1st Amendment	Actual YTD as of 11/30/19	Variance Analysis (Remaining Budget)	Variance Analysis Percentage
Sources of Funding				
TOT from City of San Diego	\$ 420,000	\$ -	\$ -	0%
Facility Charge Fee	\$ 45,000	\$ -	\$ -	0%
Insurance Dividend	\$ -	\$ 120	\$ 120	100%
Interest Income	\$ -	\$ 127	\$ 127	100%
Total Sources of Funding	\$ 465,000	\$ 247	\$ 247	
Expenses:				
Insurance	\$ 39,000	\$ 38,396	\$ 604	2%
Property Taxes	\$ 18,800	\$ 7,024	\$ 11,776	63%
Facility	\$ 36,500	\$ 15,170	\$ 21,330	58%
Office Expense	\$ 3,000	\$ 1,614	\$ 1,386	46%
Meeting Expense	\$ -	\$ 136	-\$ 136	*
Audit/Acct	\$ 6,700	\$ 5,400	\$ 1,300	19%
Legal	\$ 5,000	\$ -	\$ 5,000	100%
Administration	\$ 85,000	\$ 34,140	\$ 50,860	60%
Contract Management Fee	\$ 180,000	\$ 90,000	\$ 90,000	50%
Production Assistance Fund	\$ 90,000	\$ 25,287	\$ 64,714	72%
Marketing	\$ 1,000	\$ 323	\$ 677	68%
Total Expenses	\$ 465,000	\$ 217,489	\$ 247,511	

* Meeting Expenses from interest income

Horton Plaza Theatres Foundation
Statement of Financial Position
As of December 31, 2019

Assets

Operating Assets

Cash and Cash Equivalents	\$ 367,975
Prepaid Expenses	\$ 1,959
Accounts Receivable - Civic	\$ 8,516
Accounts Receivable - Facility Fee	\$ -
Total Assets	<u>\$ 378,450</u>

Liabilities and Net Assets

Liabilities

Account Payable - Prepaid	\$ 61
Credit Card	\$ -
Total Liabilities	<u>\$ 61</u>

Net Assets

Unrestricted Net Assets	\$ 378,390
Total Liabilities and Net Assets	<u>\$ 378,450</u>

Horton Plaza Theatres Foundation
Statement of Activities
From July 1, 2019 to December 31, 2019

Sources of Funds

City of San Diego	\$	302,400
Facility Fee	\$	-
Insurance Dividend	\$	120
Interest Income	\$	140
Total Sources of Funds	\$	302,659

Expenses

Insurance	\$	38,396
Property Taxes	\$	8,429
Facility	\$	17,255
Office Expense	\$	1,674
Meeting Expenses	\$	136
Legal/Audit/Administrative Expenses	\$	5,400
Administration	\$	40,955
Contract Management Services	\$	90,000
Production Assistance Fund	\$	25,287
Marketing	\$	323
Total Expenses	\$	227,854

Change in Net Assets **\$** **74,805**

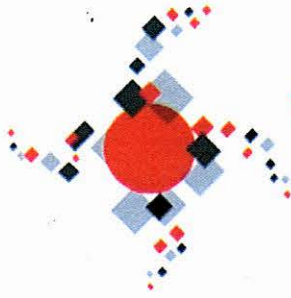
Horton Plaza Theatres Foundation

Budget to Actual

Variance Analysis From July 1, 2019 to December 31, 2019

	Approved FY20 1st Amendment	Actual YTD as of 12/31/19	Variance Analysis (Remaining Budget)	Variance Analysis Percentage
Sources of Funding				
TOT from City of San Diego	\$ 420,000	\$ 302,400	\$ 117,600	72%
Facility Charge Fee	\$ 45,000	\$ -	\$ -	0%
Insurance Dividend	\$ -	\$ 120	\$ 120	100%
Interest Income	\$ -	\$ 140	\$ 140	100%
Total Sources of Funding	\$ 465,000	\$ 302,659	\$ 117,859	
Expenses:				
Insurance	\$ 39,000	\$ 38,396	\$ 604	2%
Property Taxes	\$ 18,800	\$ 8,429	\$ 10,371	55%
Facility	\$ 36,500	\$ 17,255	\$ 19,245	53%
Office Expense	\$ 3,000	\$ 1,674	\$ 1,326	44%
Meeting Expense	\$ -	\$ 136	-\$ 136	*
Audit/Acct	\$ 6,700	\$ 5,400	\$ 1,300	19%
Legal	\$ 5,000	\$ -	\$ 5,000	100%
Administration	\$ 85,000	\$ 40,955	\$ 44,045	52%
Contract Management Fee	\$ 180,000	\$ 90,000	\$ 90,000	50%
Production Assistance Fund	\$ 90,000	\$ 25,287	\$ 64,714	72%
Marketing	\$ 1,000	\$ 323	\$ 677	68%
Total Expenses	\$ 465,000	\$ 227,854	\$ 237,146	

* Meeting Expenses from interest income



Horton Plaza Theatres FOUNDATION
Nurturing Arts and Culture

ITEM #9

DATE ISSUED: January 14, 2020
ATTENTION: Horton Plaza Theatres Foundation
Board Meeting of January 21, 2020
SUBJECT: San Diego Repertory Theatre's Unaudited Financial Statements for the period ending July 31, 2019 and August 31, 2019

REQUESTED ACTION: That Horton Plaza Theatres Foundation ("HPTF") Board of Directors accept the unaudited financial information provided by the San Diego Repertory Theatre ("REP") for the period ending July 31, 2019 and August 31, 2019.

DISCUSSION: REP unaudited financial statements are attached.

- A. Statement of Financial Position as of July 31, 2019 and Statement of Activities for period ending July 31, 2019
- B. Statement of Financial Position as of August 31, 2019 and Statement of Activities for period ending August 31, 2019

RECOMMENDATION: The Finance Committee reviewed the financial statements on January 13, 2020 and recommended that HPTF Board of Directors accept the unaudited financial statements for the period ending July 31, 2019 and August 31, 2019.

FISCAL CONSIDERATIONS: None.

Respectfully submitted,

Sandra L. Simmons, Executive Director

Attachments:

- A – Financials for period ending July 31, 2019
- B – Financials for period ending August 31, 2019

	A	C	D	E	F	G	H	I	J
1	10/29/2019				San Diego Repertory Theatre			Page	1/1
2	6:53 AM				Statement of Financial Position				
3					as of Jul 31, 2019				
4									
5									
6									
7									
8					ASSETS				
9									
10					CASH		235626.94		
11					RECEIVABLES		609992.42		
12					PREPAID EXPENSES		309711.42		
13					INVENTORY		4172.97		
14					SECURITY DEPOSITS		15931		
15					FURNITURE & FIXTURES		232791.88		
16					ACCUMULATED DEPRECIATION		(167,242.53)		
17					LEASEHOLD IMPROVEMENTS		104349.82		
18					ACCUMULATED AMORTIZATION		(71,305.58)		
19					OTHER ASSETS		10317.31		
20									
21									
22									
23					TOTAL ASSETS		1284345.65		
24									
25									
26									
27									
28									
29									
30									
31					LIABILITIES AND CAPITAL				
32									
33					LIABILITIES				
34									
35					ACCOUNTS PAYABLE		113297.91		
36					ACCRUED EXPENSES PAYABLE		54736.3		
37					PAYROLL DEDUCTIONS PAYABLE		187.37		
38					DEFERRED REVENUES		879738.97		
39					ADVANCE RENTAL INCOME		2865		
40					NOTES PAYABLE		2213876.39		
41									
42									
43									
44					TOTAL LIABILITIES		3264701.94		
45									
46					CAPITAL				
47									
48					UNRES NET ASSETS BEGINNING		(2,523,232.38)		
49					TEMP REST NET ASSETS BEGIN		596175.26		
50					PERM REST NET ASSETS BEGIN		15614.72		
51					CHANGE IN UNRESTRICTED NET ASSETS		(68,913.89)		
52					UNREST NET ASSETS ENDING		(2,592,146.27)		
53					TEMP REST NET ASSETS ENDING		596175.26		
54					PERM REST NET ASSETS		15614.72		
55									
56									
57									
58									
59					TOTAL CAPITAL		(1,980,356.29)		
60									
61					TOTAL LIABILITIES AND CAPITAL		1284345.65		
62									
63									
64									
65									
66									
67									
68					Unaudited				

	A	B	C	D	E	F	G	J	
1	San Diego Repertory Theatre								1/1
2	Statement of Activities								
3	for period ending July 31, 2019								
4									
5		UNRESTRICTED	UNRESTRICTED						
6	DESCRIPTION	JULY	YTD						
7		ACTUAL	ACTUAL						
8	CONTRIBUTED REVENUE								
9	TRUSTEES	30,000	30,000						
10	INDIVIDUALS	68,568	68,568						
11	FOUNDATIONS	-	-						
12	GOVERNMENT	-	-						
13	DONATED SERVICES	-	-						
14	SETTING THE STAGE	-	-						
15	TOTAL CONTRIBUTED REVENUE	98,568	98,568						
16									
17	EARNED REVENUE								
18									
19	SUBSCRIPTIONS	-	-						
20	SINGLE/GROUPS SALES	429	429						
21	CONCESSIONS	667	667						
22	FEES/INTEREST	11,513	11,513						
23	COPRODUCTION INCOME	144,600	144,600						
24	THEATRE MANAGEMENT INCOME	3,962	3,962						
25	HPTF MANAGEMENT FEE	45,000	45,000						
26	MISCELLANEOUS INCOME	-	-						
27	TOTAL EARNED REVENUE	206,170	206,170						
28									
29	TOTAL REVENUE	304,738	304,738						
30									
31	EXPENSE								
32	LABOR EXPENSE								
33									
34	ARTISTIC LABOR	20,081	20,081						
35	PRODUCTION LABOR	97,340	97,340						
36	ROYALTY EXPENSE	5,000	5,000						
37	ADMINISTRATIVE LABOR	26,544	26,544						
38	MARKETING LABOR	21,026	21,026						
39	SUBSCRIPTION LABOR	8,972	8,972						
40	DEVELOPMENT LABOR	7,917	7,917						
41	FRONT OF HOUSE LABOR	2,984	2,984						
42	BOX OFFICE LABOR	11,238	11,238						
43	FACILITIES LABOR	6,850	6,850						
44	TOTAL LABOR EXPENSE	207,952	207,952						
45									
46	NON LABOR EXPENSE								
47									
48	ARTISTIC NON LABOR	191	191						
49	PRODUCTION NON LABOR	22,608	22,608						
50	ADMINISTRATIVE NON LABOR	43,608	43,608						
51	MARKETING NON LABOR	43,353	43,353						
52	SUBSCRIPTION NON LABOR	121	121						
53	DEVELOPMENT NON LABOR	4,396	4,396						
54	FRONT OF HOUSE NON LABOR	10,469	10,469						
55	FACILITIES NON LABOR	40,954	40,954						
56	COPRODUCTION EXPENSE	-	-						
57	TOTAL NON LABOR EXPENSE	165,700	165,700						
58									
59	TOTAL EXPENSE	373,652	373,652						
60									
61	NET PROFIT (LOSS)	(68,914)	(68,914)						

	A	C	D	E	F	G	H	I	J
1	10/29/2019				San Diego Repertory Theatre			Page	1/1
2	7:01 AM				Statement of Financial Position				
3					as of Aug 31, 2019				
4									
5									
6									
7									
8					ASSETS				
9									
10					CASH		98335.82		
11					RECEIVABLES		716907.92		
12					PREPAID EXPENSES		201710.9		
13					INVENTORY		6102.13		
14					SECURITY DEPOSITS		16931		
15					FURNITURE & FIXTURES		232791.88		
16					ACCUMULATED DEPRECIATION		(168,865.20)		
17					LEASEHOLD IMPROVEMENTS		104349.82		
18					ACCUMULATED AMORTIZATION		(72,175.16)		
19					OTHER ASSETS		45840.32		
20									
21									
22									
23					TOTAL ASSETS		1181929.43		
24									
25									
26									
27									
28									
29									
30									
31					LIABILITIES AND CAPITAL				
32									
33					LIABILITIES				
34									
35					ACCOUNTS PAYABLE		112292		
36					ACCRUED EXPENSES PAYABLE		50509.43		
37					PAYROLL DEDUCTIONS PAYABLE		(170.91)		
38					DEFERRED REVENUES		737272.47		
39					ADVANCE RENTAL INCOME		490		
40					NOTES PAYABLE		2201496.84		
41									
42									
43									
44					TOTAL LIABILITIES		3101889.83		
45									
46					CAPITAL				
47									
48					UNRES NET ASSETS BEGINNING		(2,473,032.38)		
49					TEMP REST NET ASSETS BEGIN		545975.26		
50					PERM REST NET ASSETS BEGIN		15614.72		
51					CHANGE IN UNRESTRICTED NET ASSETS		(58,518.00)		
52					CHANGE IN TEMP REST ASSETS		50000		
53					UNREST NET ASSETS ENDING		(2,531,550.38)		
54					TEMP REST NET ASSETS ENDING		595975.26		
55					PERM REST NET ASSETS		15614.72		
56									
57									
58									
59					TOTAL CAPITAL		(1,919,960.40)		
60									
61					TOTAL LIABILITIES AND CAPITAL		1181929.43		
62									
63									
64									
65									
66									
67									

Unaudited

	A	B	C	D	E	F	G	J	
1	San Diego Repertory Theatre								1/1
2	Statement of Activities								
3	for period ending Aug 31, 2019								
4									
5		UNRESTRICTED	UNRESTRICTED						
6	DESCRIPTION	August	YTD						
7		ACTUAL	ACTUAL						
8	CONTRIBUTED REVENUE								
9	TRUSTEES	24	30,024						
10	INDIVIDUALS	16,497	85,065						
11	CORPORATIONS	500	500						
12	FOUNDATIONS	12,500	12,500						
13	GOVERNMENT	2,011	2,011						
14	DONATED SERVICES	-	-						
15	SETTING THE STAGE	110,000	60,000						
16	TOTAL CONTRIBUTED REVENUE	141,533	190,100						
17									
18	EARNED REVENUE								
19									
20	SUBSCRIPTIONS	74,793	74,793						
21	SINGLE/GROUPS SALES	359,850	360,278						
22	CONCESSIONS	24,094	24,761						
23	FEES/INTEREST	16,202	27,715						
24	COPRODUCTION INCOME	95,800	240,400						
25	THEATRE MANAGEMENT INCOME	1,948	5,910						
26	HPTF MANAGEMENT FEE	-	45,000						
27	MISCELLANEOUS INCOME	417	417						
28	TOTAL EARNED REVENUE	573,103	779,274						
29									
30	TOTAL REVENUE	714,636	969,374						
31									
32	EXPENSE								
33	LABOR EXPENSE								
34									
35	ARTISTIC LABOR	23,872	43,954						
36	PRODUCTION LABOR	185,779	283,119						
37	ROYALTY EXPENSE	50,000	55,000						
38	ADMINISTRATIVE LABOR	21,113	47,657						
39	MARKETING LABOR	38,873	59,899						
40	SUBSCRIPTION LABOR	17,965	26,937						
41	DEVELOPMENT LABOR	22,997	30,913						
42	FRONT OF HOUSE LABOR	14,167	17,151						
43	BOX OFFICE LABOR	15,211	26,449						
44	FACILITIES LABOR	9,382	16,232						
45	TOTAL LABOR EXPENSE	399,359	607,311						
46									
47	NON LABOR EXPENSE								
48									
49	ARTISTIC NON LABOR	823	1,014						
50	PRODUCTION NON LABOR	45,710	68,318						
51	ADMINISTRATIVE NON LABOR	26,937	70,545						
52	MARKETING NON LABOR	107,693	151,047						
53	SUBSCRIPTION NON LABOR	10,899	11,019						
54	DEVELOPMENT NON LABOR	12,045	16,441						
55	FRONT OF HOUSE NON LABOR	5,244	15,713						
56	FACILITIES NON LABOR	45,900	86,854						
57	COPRODUCTION EXPENSE	-	-						
58	TOTAL NON LABOR EXPENSE	255,250	420,950						
59									
60	TOTAL EXPENSE	654,609	1,028,261						
61									
62	NET PROFIT (LOSS)	60,027	(58,887)						



Horton Plaza Theatres FOUNDATION
Nurturing Arts and Culture

ITEM #10

**HORTON PLAZA THEATRES FOUNDATION
MINUTES OF ANNUAL BOARD OF DIRECTORS MEETING
October 22, 2019**

CALL TO ORDER TIME: 3:31 p.m. by President Suzanne Varco at 225 Broadway, 19th Floor Conference Room, San Diego CA

Item #1: Roll Call

Board Members Present: President Suzanne Varco, Vice President Pamela Hamilton Lester, Secretary Larry Marshall, Treasurer Jennifer Gattey, Director Gina Jackson, Director Samantha Noddin

Excused: None

Executive Director: Sandra L. Simmons

Guests: Larry Alldredge, San Diego Repertory Theatre; Jonathon Glus, Commission for Arts & Culture

Item #2: Non-Agenda Public Comment

None

Item #3: Civic San Diego Report

Robert Sutherlin reported via email: The design team continues to comb through the rafters and lights to figure out what the best configuration for the lighting and sound will be in the Stage and Space Theatres. Moser Drew Architects should have some definitive ideas next month.

Item #4: Executive Director Report

Ms. Simmons reported on noteworthy activities from the Executive Director's Report issued on October 15, 2019.

CONSENT AGENDA

Item #5: Acceptance of Horton Plaza Theatres Foundation's Unaudited Financial Statements as of July 31, 2019; August 31, 2019; and September 30, 2019

Item #6: Acceptance of San Diego Repertory Theatre's Unaudited Financial Statements as of May 31, 2019 and June 30, 2019

Motion: Vice President Hamilton Lester moved and Treasurer Gattey seconded the motion to approve the Consent Agenda as presented.

Vote: Varco, Hamilton Lester, Marshall, Jackson, Gattey, Noddin "Aye." **The motion passed.**

REGULAR AGENDA

Item #7: Approval of Horton Plaza Theatres Foundation's July 23, 2019 Board of Directors Meeting Minutes

Motion: Vice President Hamilton Lester moved and Secretary Marshall seconded the motion to approve the July 23, 2019 Board of Directors Meeting Minutes.

Vote: Varco, Hamilton Lester, Marshall, Jackson, Gattey "Aye." Noddin abstained. **The motion passed.**

Item #8: Approval of Horton Plaza Theatres Foundation's Independent Auditor's Report, Financial Statement, and Supplementary Information for the Fiscal Years ended June 30, 2019

Motion: Secretary Marshall moved and Director Jackson seconded the motion to approve the Independent Audit Report, Financial Statements, and Supplementary Information for the Year Ended June 30, 2019 prepared by Kagan and Associates dated September 10, 2019 and accompanying Statement on Auditing Standards #114 - Required Communication with Those Charged with Governance.

Vote: Varco, Hamilton Lester, Marshall, Jackson, Gattey, Noddin "Aye." **The motion passed.**

Item #9: Approval of Horton Plaza Theatres Foundation's 2018 Federal Tax Return Form 990 and State Tax Return Form 199

Motion: Director Jackson moved and Secretary Marshall seconded the motion to approve the 2018 Federal Return of Organization Exempt from Income Tax Form 990 and California Exempt Organization Annual Information Return Form 199.

Vote: Varco, Hamilton Lester, Marshall, Jackson, Gattey, Noddin "Aye." **The motion passed.**

Item #15: Ad Hoc Committee Report

The Ad Hoc Committee report was discussed and voted on prior to Items #10 and #11.

Ms. Varco reported the agreements with the REP expire on December 31, 2019. At the August 7, 2019 committee meeting, HPTF presented proposed changes to the Amended and Restated Agreement for Management, Operation and Theatrical Production Services for the Lyceum Theatres and Facilities Use Agreement. At the October 9, 2019 committee meeting, the REP accepted, with one minor rewrite, the proposed changes by HPTF; and the REP board of directors voted on the Agreements at their October 15, 2019 board meeting.

Item #10: Approval of Extended Amended and Restated Agreement for Management, Operation and Theatrical Production Services for the Lyceum Theatres by and between Horton Plaza Theatres Foundation and San Diego Repertory Theatre

Motion: Secretary Marshall moved and Director Jackson seconded the motion to approve the Extended Amended and Restated Agreement for Management, Operations and Theatrical Production Services for the Lyceum Theatres by and between Horton Plaza Theatres Foundation and San Diego Repertory Theatre, Inc.

Vote: Varco, Hamilton Lester, Marshall, Jackson, Gattey, Noddin “Aye.” **The motion passed.**

Item #11: Approval of Extended Facilities Use Agreement by and between Horton Plaza Theatres Foundation and San Diego Repertory Theatre

Motion: Vice President Hamilton Lester moved and Secretary Marshall seconded the motion to approve the Extended Facilities Use Agreement by and between Horton Plaza Theatres Foundation and San Diego Repertory Theatre, Inc.

Vote: Varco, Hamilton Lester, Marshall, Jackson, Gattey, Noddin “Aye.” **The motion passed.**

Item #12: Acceptance of San Diego Repertory Theatre’s Independent Auditor’s Report, Financial Statements, and Supplementary Schedule of Certain Operations for the Fiscal Years ended June 30, 2019 and 2018

Motion: Secretary Marshall moved and Director Jackson seconded the motion to accept the Independent Auditor’s Report, Financial Statements, and Schedule of Certain Operations for the Years Ended June 30, 2019 and 2018 provided by San Diego Repertory Theatre.

Vote: Varco, Hamilton Lester, Marshall, Jackson, Gattey, Noddin “Aye.” **The motion passed.**

INFORMATION ITEMS

Item #13: Production Assistance Fund for Fiscal Year 2020 Second Quarter

Ms. Simmons presented the item.

Item #14: REP Fiscal Year 2020 First Quarterly Lyceum Usage Report ending September 30, 2019 and Facility Use Charge

Ms. Simmons presented the item.

ORAL UPDATES

Item #16: Board Member Comment

None

Item #17: President's Report

None

Item #18: Stockdale Report

Ms. Gattey reported that workers are continuing with the interior demolition in the Horton Plaza former stores. It's anticipated the common area demolition will begin by the end of January/first of February 2020. Interior demolition on the Bradley Building will begin soon.

Stockdale is finalizing the lease with the City on Horton Plaza Park; the deadline is by the end of 2019.

Mr. Marshall requested information on the personal property taxes HPTF pays monthly. Ms. Gattey reported that Stockdale's tax consultant spoke with Mark Jordan, Esq. for the County of San Diego and the exemption is on the improvements, not the land underneath.

Ms. Gattey stated the monthly payment covers taxes and insurance. Ms. Simmons will work with Stockdale on insurance charged to HPTF.

Item #19: San Diego Repertory Theatre Report

Mr. Alldredge reported that the theatres are busy through the end of the year. Two production companies cancelled in the first quarter. He requested information from Civic on the downtime of the theatres due to construction in order to plan next season.

ADJOURNMENT: 4:34 p.m.



Horton Plaza Theatres FOUNDATION
Nurturing Arts and Culture

ITEM #11

**HORTON PLAZA THEATRES FOUNDATION
MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING
December 17, 2019**

CALL TO ORDER TIME: 2:05 p.m. by President Suzanne Varco at 324 Horton Management Office, Conference Room, San Diego CA

Item #1: Roll Call

Board Members Present: President Suzanne Varco, Vice President Pamela Hamilton Lester, Secretary Larry Marshall, Treasurer Jennifer Gattey, Director Samantha Noddin

Excused: Director Gina Jackson

Executive Director: Sandra L. Simmons

Guests: Sam Woodhouse and Larry Alldredge, San Diego Repertory Theatre; Jonathon Glus, Commission for Arts & Culture; Greg Kochanowski, Rios Clementi Hale Studios; Leo Divinsky, Greg Williams, Jimmy Parker, Stockdale; Bill Magnuson and Audrey Stratton, Architects Mosher Drew

Item #2: Non-Agenda Public Comment

None

Item #3: Presentation from Stockdale on Lyceum Theatre Entry

Mr. Kochanowski presented the Lyceum entrance concept. Directors discussed orientation, security, lighting, and signage. The final concept will be presented at the January 21, 2020 board of directors meeting.

ADJOURNMENT: 3:46 p.m.



Horton Plaza Theatres FOUNDATION
Nurturing Arts and Culture

ITEM #12

DATE ISSUED: January 14, 2020

ATTENTION: Horton Plaza Theatres Foundation
Board Meeting of January 21, 2020

SUBJECT: Revision to Section V.F.2. (REP Annual Audit Report) and Exhibit B (Procedure for Award of PAF) to the Extended Amended and Restated Agreement for Management, Operations and Theatrical Production Services for the Lyceum Theatres

REQUESTED ACTION: That Horton Plaza Theatres Foundation Board of Directors approve revision to Section V.F.2. (REP Annual Audit Report) and Exhibit B (Procedure for Award of PAF) to the Extended Amended and Restated Agreement for Management, Operations and Theatrical Production Services for the Lyceum Theatres by and between Horton Plaza Theatres Foundation and San Diego Repertory Theatre, Inc.

BACKGROUND: The Amended and Restated Agreement for Management, Operations and Theatrical Production Services for the Lyceum Theatres by and between Horton Plaza Theatres Foundation (“HPTF”) and San Diego Repertory Theatre, Inc. (“REP”) (“Agreement”) was executed by the parties in September 2009 and set forth the terms and conditions under which the REP will manage and operate the Lyceum, produce theatrical presentations at the Lyceum, and provide production assistance services for theatrical presentations presented by other users of the Lyceum. The Agreement was revised and extended on October 22, 2019.

DISCUSSION: The following substantial revisions are proposed to the Agreement:

- Section V.F.2. revises the REP’s annual audit report supplement statement to include the following:
 - Revenue/Income:
 - Management fee income from HPTF
 - Theatre management income from other users (Co-Production)
 - Concessions income
 - Equipment rental income
 - REP production (calculated by number of weeks REP uses Stage and Space Theatres at market rate)
 - Direct expenses associated with the operation of the Lyceum (REP and all other users):

- Front of house expense
 - Box office expense
 - Production expense (production supervisor and master electrician)
 - Facility repair and maintenance expense
 - Utilities expense
 - Concessions expense
 - Furniture, fixture, and equipment (“FF&E”) repair and maintenance expense
 - Rental bad debt expense
- Exhibit B – PAF recipient to provide insurance naming HPTF, City of San Diego, Successor Agency to the Redevelopment Agency, SCP Owner 1 LLC, and REP as additional insureds.

FISCAL CONSIDERATIONS: None.

Respectfully submitted,



Sandra L. Simmons, Executive Director

Attachments:

- A – Page 7 of Extended Amended and Restated Agreement for Management, Operations and Theatrical Production Services for the Lyceum Theatres
- B – REP Supplement Statement for 2018 and 2019
- C – Exhibit B Production Assistance Fund Support with Insurance Requirements

F. Accounting and Financial Records and Reporting.

1. Accounting Records. The REP shall, during the term of this Agreement and for a period of three (3) years after its termination, maintain complete and accurate accounting records and systems, utilizing the standard classification of accounts and Governmental Accounting Standards, and supporting documentation for all revenue generated and operating expenses incurred pursuant to this Agreement.

2. Annual Audit Reports. Not more than 120 days after the close of its fiscal year, the REP shall submit to HPTF an audited financial statement prepared by an independent certified public accountant for the previous fiscal year. In addition to the financial statement, the REP shall submit an audited supplemental statement that segregates certain operations of the Lyceum from other operations of the REP. The segregated operations to appear in the supplemental statement shall include revenues: management fee from HPTF, theatre management (co-production), concessions, equipment rental, and REP production (calculated by number of weeks REP uses Stage and Space at market rate); and shall include direct expenses associated with operation of Lyceum (Rep and all other users): front of house, box office, production expense (production supervisor and master electrician), facility repair and maintenance, utilities, concessions, FF&E repair and maintenance, and rental bad debt. Within 120 days of the termination of this Agreement, a final report shall be submitted to HPTF covering the period between the last report and the termination date.

3. Other Reports. The REP shall provide to HPTF, upon reasonable request, written financial and other reports and access to inspect all operational and financial records and data pertaining to the services provided under this Agreement.

Section VI. Rights and Obligations of the Parties.

A. Covenants By HPTF. HPTF agrees and covenants that during the term of this Agreement, HPTF shall annually pay the actual cost of property insurance, property taxes and costs required to perform its maintenance obligations as set forth in Exhibit A. HPTF shall have no obligation to pay the cost of any utilities.

B. Covenants By the REP. The REP agrees and covenants that during the term of this Agreement:

1. Season Subscriptions for the REP Theatrical Productions. No more than ninety percent (90%) of the total seats available for any production presented by the REP may be sold to subscribers as part of a season ticket package.

2. Annual Schedule of Ticket and Concessions. On or before March 31 of each year, REP shall provide to HPTF a schedule setting forth the prices of tickets and concession items, including beverages, food, confections, novelties and publications to be charged to other users in accordance with Section V.D hereof. The REP shall provide sufficient justification for any proposed increases in the prices of tickets and concessions.

3. Annual Schedule of Presentations. The REP understands and acknowledges that HPTF has a corporate responsibility to ensure community access to and effective, efficient utilization of the Lyceum, therefore, on or before March 31 of each year, the REP shall submit to HPTF for its review and comment, an Annual Schedule of Presentations.

Author

Deleted: the following: revenues, ticket sales, subscription sales, concession sales, facility charge, equipment rental fees and co-production fees paid by other users, and direct expenses associated with the operation of the Lyceum, including, utilities, repair and maintenance of the premises, and repair and maintenance of the FF&E.

San Diego Repertory Theatre Supplement Schedule 2019 and 2018

<u>Revenue from Management:</u>	<u>2019</u>	<u>2018</u>
Management fee from HPTF	\$180,000	\$180,000
Theatre management income (Co-Production)	\$174,598	\$234,752
Concessions income	\$99,463	\$121,509
Equipment rental income	\$10,601	\$14,654
REP production *	\$292,320	\$276,045
Total Revenues	\$756,982	\$826,960

*# of weeks in Stage & Space at market rate

Expenses Associated with Management (includes REP and all other Lyceum users):

Front of house expense	\$115,506	\$108,796
Box office expense	\$194,788	\$194,069
Production expense	\$69,000	\$64,400
Facility repair and maintenance expense	\$142,032	\$146,889
Utilities expense	\$192,176	\$184,375
Concessions expense	\$91,758	\$107,457
FF&E repair and maintenance expense	\$2,532	\$2,411
Rental bad debt expense	\$2,733	\$2,733
Total Expenses	\$810,525	\$811,130

EXHIBIT B

HORTON PLAZA THEATRES FOUNDATION ELIGIBILITY CRITERIA AND PROCEDURE FOR AWARD OF PRODUCTION ASSISTANCE SUPPORT FOR PRODUCTIONS AT THE LYCEUM THEATRES

Horton Plaza Theatres Foundation (“HPTF”) has adopted a policy that the Lyceum Theatres is a public theater that will be made accessible to the widest range of users, presenters and audiences, so as to present to the public high quality theatrical productions providing significant and broad cultural enrichment. In furtherance of this policy, HPTF has established a Production Assistance Fund (“PAF”) to provide financial assistance to local non-profit theatrical production companies and organizations to encourage and enable these entities to present theatrical performances at the Lyceum Theatres. PAF assistance is intended to:

- promote the presentation of quality artistic productions and maximize the use of the Lyceum;
- promote productions whose content brings under-served audiences to the Lyceum;
- promote growth of new and/or emerging artistic organizations and groups to increase the variety of disciplines presented in the productions at the Lyceum.
- promote theatrical productions to reach out to youth and diverse communities to attend productions at the Lyceum.

PAF assistance offsets a percentage of the Co-Production Fees charged by the Lyceum’s resident managing company, San Diego Repertory Theatre Inc. (“REP”).

Eligible Organizations

PAF financial assistance is awarded to eligible organizations that meet the following criteria:

- 1) nonprofit theatrical performing arts organizations located in the County of San Diego that present live artistic performances may apply;
- 2) eligible artistic organizations must have an annual operating budget of less than \$1 million dollars;
- 3) PAF assistance for organizations with annual operating budget in excess of \$1 million dollars requires the approval of the HPTF Board of Directors;
- 4) an organization may receive no more than \$10,000 assistance in a fiscal year;
- 5) PAF assistance will not be considered for any production, which received PAF assistance in the immediately preceding twenty-four (24) months.

Award Criteria

PAF financial assistance is awarded based on need and the following quantitative and qualitative criteria:

- 1) organization’s annual budget is less than \$1 million dollars and the proposed

- production could not be presented without production assistance funding;
- 2) organization and the proposed production will bring in under-served audiences or provide performance opportunities for culturally diverse artists;
 - 3) organization and/or the proposed production fosters variety in the artistic disciplines presented at the Lyceum;
 - 4) applicant demonstrates the ability to present a quality artistic production.

Application Process

Presenters must submit a written application to the San Diego Repertory Theatre to apply for PAF assistance. Application includes:

- 1) general description of the proposed production and the proposed dates;
- 2) budget for the production and all sources of funding for the production;
- 3) amount of assistance request;
- 4) copy of the organization's most recent year Form 990 ;
- 5) copy of the organization's Federal or State Tax Exemption Letter and/or such other evidence demonstrating nonprofit status; and
- 6) copy of the organization's Articles of Incorporation filed with the Secretary of State.

Requirements for Funding

The PAF recipient shall recognize receipt of PAF funding from the City of San Diego in all program materials and the following acknowledgement shall be included in any contract for the award of PAF funding.

Presenter will acknowledge Horton Plaza Theatres Foundation and the City of San Diego in all promotional documents, which shall read as follows:

Name of production is partially funded by the City of San Diego through Horton Plaza Theatres Foundation.

Two copies of all promotional documentation to be submitted to HPTF prior to the release of PAF funding.

Author
Deleted: - ... (1)

The PAF recipient and the HPTF shall be provided with the following funding allocation information:

Allowable Funding

The REP will make the selection determination and determine the maximum allowable amount of PAF assistance to be awarded based on the following funding scale:

<u>Applicant’s Most Recent Year Form 990 Total Revenue</u>	<u>Maximum Allowable Percentage of Co-Production Fees Paid from PAF</u>
\$0 - \$250,000	up to 85% Support
\$251,000 - \$500,000	up to 50% Support
\$500,001 - \$1,000,00 million	up to 25% Support

Author
Comment [1]: Add word “recent”

Award Notification and Contract for Production

The REP will provide the applicant written notification of its rejection or selection determination within thirty (30) days of receipt of the complete application and all required submittals. Notification of selection and award of PAF funding shall include an estimate of the Co-Production Fees the REP will charge and the percentage of PAF assistance awarded, and a confirmation of the booking dates and the specific theater.

Within thirty (30) days after the notification, the producer must sign a written contract with the REP setting forth all of the terms and conditions associated with the use of the theater for the production.

Appeal Procedure

Any applicant may appeal the REP’s decision to deny PAF assistance or the decision on the percentage of PAF assistance awarded. The appeal must be submitted, in writing, to the Horton Plaza Theatres Foundation, P.O. Box 124734, San Diego, CA 92112. The written appeal must clearly state the basis for the applicant’s objection to the REP’s decision and present any supporting documentation for the relief requested in the appeal. HPTF will render a written decision on the appeal within fourteen (14) days of receipt of all written documentation.

If requested by the applicant, the HPTF board or a committee of the board shall schedule a hearing on the appeal as soon as practicable, but not more than thirty (30) days after receipt of the written appeal. The hearing shall be conducted in accordance with rules and procedures established by HPTF. The decision rendered by HPTF shall be final.

**HORTON PLAZA THEATRES FOUNDATION
APPLICATION FOR PRODUCTION ASSISTANCE FUND**

Organization: _____
Production Name: _____
Dates of Production: _____
Theatre Requested: _____
PAF Requested: _____

Explain how your Organization meets the eligibly and award criteria:

Description of Production:

Description of your Organization:

Included the following documents in your submittal for PAF funding:

1. Budget for the production and all sources of funding for the production.
2. Organization's most recent year Form 990 showing Total Revenue.
3. Organization's Federal or State Tax Exemption Letter and/or such other evidence demonstrating nonprofit status.
4. Organization's Articles of Incorporation filed with the Secretary of State.
5. [Insurance naming HPTF, City of San Diego, Successor Agency to the Redevelopment Agency, SCP Owner 1, LLC, and REP as additional insureds.](#)

Two copies of all promotional documentation with acknowledgement to Horton Plaza Theatres Foundation and the City of San Diego to be submitted prior to the release of PAF funding.

Submit complete application and documents to:

San Diego Repertory Theatre
Attn: Production Assistant
79 Horton Plaza
San Diego, CA 92101

Revised 1-21-2020

Exhibit B – Page 4

Author

Deleted: Insurance naming HPTF and City of San Diego as additional insureds.

LYCEUM THEATRES INSURANCE REQUIRED

Insurance. Contractor must procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from, or in connection with, the performance of the work hereunder and the results of that work by Contractor, his agents, representatives, employees, or subcontractors.

1. Required types of Insurance. Contractor must provide at a minimum, the following:
 - A. Commercial General Liability. Commercial General Liability (CGL) insurance written on ISO Form CG 00 01 covering COL on an "occurrence" basis, including products and completed operations, property damage, bodily injury, and personal and advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit will apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit must be twice the required occurrence limit.
 - B. Commercial Automobile Liability. For all of Contractor's automobiles including owned, hired and non-owned automobiles, Contractor must keep in full force and effect Commercial Automobile Liability insurance written ISO Form Number CA 0001 covering Code 1 (any auto) or, if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.
 - C. Worker's Compensation. Insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
2. Self-Insured Retentions. Self-insured retentions must be declared to and approved by City of San Diego ("City"). City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language must provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.
3. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VI, unless otherwise acceptable to City.

City will accept insurance provided by non-admitted, "surplus lines" carriers only if the carrier is authorized to do business in the State of California and is included on the List of Approved Surplus Lines Insurers (LASLI list). All policies of insurance carried by non-admitted carriers are subject to all of the requirements for policies of insurance provided by admitted carriers described herein.

4. Verification of Coverage. Contractor must furnish named insureds with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage. All certificates and endorsements are to be received and approved by named insureds before work commences. However, failure to obtain the required documents prior to the work beginning will not waive Contractor's obligation to provide them. Named insureds reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions. If any of the provisions, include a limitation to signed contracts, that limitation be removed or endorsements issued that do not include that limitation.

- A. Additional Insureds Status. **City of San Diego, its respective elected officials, officials, employees, agents, and volunteers; City of San Diego, Successor Agency to the Redevelopment Agency of the City of San Diego, its respective members, officers, directors, agents and employees; SCP Owner 1, LLC; Horton Plaza Theatres Foundation; San Diego Repertory Theatre** are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).
- B. Primary Coverage. For any claims related to this Contract, Contractor's insurance coverage must be primary coverage at least as broad as ISO CG 20 01 04 13 as respects named insureds.
- C. Notice of Cancellation. Each of the Contractor's insurance policies required above must provide that coverage, must not be cancelled, except with notice to named insureds.
- D. Waiver of Subrogation. Contractor hereby grants to named insureds a waiver of any right to subrogation which the Workers' Compensation insurer of said Contractor may acquire against named insureds by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not named insureds has received a waiver of subrogation endorsement from the insurer.

6. Special Risks or Circumstances. Named insureds reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

7. Additional Insurance. Contractor may obtain additional insurance not required by this Contract.

8. Excess Insurance. All policies providing excess coverage to named insureds must follow the form of the primary policy or policies including but not limited to all endorsements.

9. Subcontractors. Contractors must require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor must ensure that named insureds is an additional insured on insurance required from subcontractors; said subcontractor shall provide certificates of insurance to the list of named insureds. For CGL coverage, subcontractors must provide coverage with a format at least as broad as the CG 20 38 04 13 endorsement.

10. Modification. To assure protection from and against the kind and extent of risk existing with the Contract, named insureds, at its discretion, may require the revision of amounts and coverage at any time during the term of this Contract by giving Contractor thirty (30) days prior written notice. Contractor must also obtain any additional insurance required by named insureds for new improvements, changed circumstances, or named insureds's reasonable re-evaluation of risk levels related to the Premises.



INVOICE

From: San Diego Repertory Theatre, INC.
79 Horton Plaza
San Diego, CA 92101

To: Horton Plaza Theatre Foundation
P.O. Box 124734
San Diego, CA 92112

Re: Production Fund 3rd Quarter, FY20 January 1, 2020 - March 31, 2020

Date: 16-Dec-19

DATE	WEEKS	LOCATION	EVENT	NO.	PAF Request	Co. Production Fee	Eligability Category	Percentage Received
12/10/19-12/22/19	2	Space	Teatro Mascara Magica	1300	\$ 5,700.00	\$ 3,800.00	up to 85%	60%
1/21/20-2/2/20	2	Space	Off Broadway Theatre Company**	1290	\$5,700.00	\$ 9,500.00	up to 85%	60%
2/11/20-2/16/20	1	Stage	San Diego Ballet**	1298	\$2,080.00	\$ 8,320.00	up to 25%	25%
3/17/20-3/22/20	1	Stage	PGK Dance	1304	\$5,244.00	\$ 3,496.00	up to 85%	60%
Q3 TOTAL:					\$ 18,724.00			
Q2 TOTAL:					\$25,286.00			
Q1 TOTAL:					\$ -			
TOTAL FUNDS:					\$44,010.00			
TOTAL FUNDS REMAINING:					\$45,990.00			

**PAF series request was preapproved

Sarah Zimmerman, Company Manager
San Diego Repertory Theatre

Q1FY20 Actual Lyceum Usage

Event Type	Performances
Non-Profit	4
PAF	32
REP Engagement Event	26
REP Production	68
REP Reading	5
Total	135

Production	Performances	Start	End	Attendance	Fees
19-20 Atheneum - Miniconcerts	4	10/14/2019	11/25/2019	200 *	
19-20 OTBC - Chorus Line	8	11/16/2019	11/24/2019	1,927	\$ 1,909
19-20 REP - Bad Hombres	26	10/2/2019	10/27/2019	6,700	\$ 3,751
19-20 REP - BHGW Engagement Event	11	10/2/2019	10/25/2019	650 *	
19-20 REP - Dress Rehearsals	2	10/2/2019	11/13/2019	360	
19-20 REP - Hold These Truths	24	11/13/2019	12/8/2019	4,554	\$ 2,950
19-20 REP - Monsieur Chopin	13	10/2/2019	10/13/2019	1,397	\$ 945
19-20 REP - Winter Schminter	1	12/23/2019	12/23/2019	212	\$ 203
19-20 REP Amigos - Aliens, Immigrants	1	10/15/2019	10/15/2019	363	
19-20 REP Amigos - Cuban Christmas Tale	2	12/16/2019	12/16/2019	487	
19-20 REP Amigos - Historias Tenenbrosas	1	11/4/2019	11/4/2019	201	
19-20 REP Amigos - Mojada	2	11/18/2019	11/18/2019	422	
19-20 REP Amigos - Recover Me	1	10/14/2019	10/14/2019	188	\$ 144
19-20 REP HTT Engagement Event - Free Beer Friday	1	11/29/2019	11/29/2019	50 *	
19-20 REP HTT Engagement Event - Gallery Opening Reception	1	11/16/2019	11/16/2019	50 *	
19-20 REP HTT Engagement Event - Internment Testimonies	1	12/1/2019	12/1/2019	50 *	
19-20 REP HTT Engagement Event - Japanese Floral Design	1	11/19/2019	11/19/2019	50 *	
19-20 REP HTT Engagement Event - Live Mini-Concert	1	11/23/2019	11/23/2019	50 *	
19-20 REP HTT Engagement Event - Meet the Artists	1	11/22/2019	11/22/2019	50 *	
19-20 REP HTT Engagement Event - Post-Show Conversation	4	11/21/2019	12/7/2019	50 *	
19-20 REP HTT Engagement Event - Post-Show Talk: The ACLU	1	12/4/2019	12/4/2019	50 *	
19-20 REP HTT Engagement Event - Sam's Salon: Human Rights	1	11/21/2019	11/21/2019	100 *	
19-20 REP HTT Engagement Event - Stay and Play Club	1	11/24/2019	11/24/2019	50 *	
19-20 REP HTT Engagement Event - Talkin' Theatre with Todd	1	11/14/2019	11/14/2019	100 *	
19-20 REP HTT Engagement Event - The American Justice System	1	11/15/2019	11/15/2019	50 *	
19-20 SDB - The Jungle Book	3	11/9/2019	11/10/2019	1,133	\$ 419
19-20 STAR - Matilda	9	11/30/2019	12/8/2019	2,163	\$ 1,611
19-20 TMM - Pastorela	12	12/12/2019	12/22/2019	1,660	\$ 1,144
Total	135			23,317	\$ 13,076

* denotes estimated attendance

Q2FY20 Projected Lyceum Usage

Event Type	Performances
Commercial	2
Non-Profit	6
PAF	4
REP Engagement Event	8
REP Partnership	10
REP Production	52
Total	82

Production	Performances	Start	End
19-20 AEG - Russell Brand	1	2/19/2020	2/19/2020
19-20 AEG - Trixie Mattel	1	3/15/2020	3/15/2020
19-20 Atheneum - Miniconcerts	6	1/20/2020	3/30/2020
19-20 REP - Dress Rehearsals	2	1/8/2020	3/4/2020
19-20 REP - House of Joy	25	3/4/2020	3/29/2020
19-20 REP - Humans Engagement Event - Gallery Reception	1	1/11/2020	1/11/2020
19-20 REP - Humans Engagement Event - Meet the Artists	1	1/17/2020	1/17/2020
19-20 REP - Humans Engagement Event - National Pie Day Tasting	1	1/23/2020	1/23/2020
19-20 REP - Humans Engagement Event - On the Lower Lobby Stage	1	1/17/2020	1/17/2020
19-20 REP - Humans Engagement Event - Stay and Play Club	1	1/19/2020	1/19/2020
19-20 REP - Humans Engagement Event - Talkin' Theatre w/ Todd	1	1/9/2020	1/9/2020
19-20 REP - Humans Engagement Event - The American Dream	1	1/16/2020	1/16/2020
19-20 REP - The Humans	25	1/8/2020	2/2/2020
19-20 REP Humans Engagement Event - Free Beer Friday	1	1/24/2020	1/24/2020
19-20 REP Kuumba - Kuumba Fest	10	2/28/2020	3/1/2020
19-20 SDB - Dances of Love	4	2/14/2020	2/16/2020
Total	82		

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Performance	Production Season	Start Date	End Date	Company	Venue	Event Type
Art Gallery Opening: Cazamiento	19-20 REP - BHGW Engagement Event	10/2/19 5:30 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Wed 10/02/2019 7:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Wed 10/02/2019 7:00 PM		San Diego REP	Space	REP Production
San Diego REP presents "Bad Hombres/Good Wives" Invited Dress Rehearsal	19-20 REP - Dress Rehearsals	Wed 10/02/2019 7:00 PM		San Diego REP	Stage	REP Production
Talkin' Theatre With Todd	19-20 REP - BHGW Engagement Event	10/3/19 7:00 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Thu 10/03/2019 8:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Thu 10/03/2019 8:00 PM		San Diego REP	Space	REP Production
Mariachi Mini-Concert	19-20 REP - BHGW Engagement Event	10/4/19 7:00 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Fri 10/04/2019 8:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Fri 10/04/2019 8:00 PM		San Diego REP	Space	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Sat 10/05/2019 2:00 PM		San Diego REP	Space	REP Production
Cuarteto Sandijuana: Live Mini-Concert	19-20 REP - BHGW Engagement Event	10/5/19 7:00 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Sat 10/05/2019 8:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Sat 10/05/2019 8:00 PM		San Diego REP	Space	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Sun 10/06/2019 2:00 PM		San Diego REP	Space	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Sun 10/06/2019 7:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Sun 10/06/2019 7:00 PM		San Diego REP	Space	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Tue 10/08/2019 7:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Wed 10/09/2019 7:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Wed 10/09/2019 7:00 PM		San Diego REP	Space	REP Production
Sam's Salon: Narcos	19-20 REP - BHGW Engagement Event	10/10/19 7:00 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Thu 10/10/2019 8:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Thu 10/10/2019 8:00 PM		San Diego REP	Space	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Fri 10/11/2019 8:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Fri 10/11/2019 8:00 PM		San Diego REP	Space	REP Production
Meet The Artists	19-20 REP - BHGW Engagement Event	10/11/19 9:30 PM		San Diego REP	Stage	REP Engagement Event
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Sat 10/12/2019 2:00 PM		San Diego REP	Space	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Sat 10/12/2019 8:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Sat 10/12/2019 8:00 PM		San Diego REP	Space	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Sun 10/13/2019 2:00 PM		San Diego REP	Stage	REP Production
Hershey Felder as Monsieur Chopin	19-20 REP - Monsieur Chopin	Sun 10/13/2019 2:00 PM		San Diego REP	Space	REP Production
Stay And Play Club	19-20 REP - BHGW Engagement Event	10/13/19 3:30 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Sun 10/13/2019 7:00 PM		San Diego REP	Stage	REP Production
Dmitry Kirichenko, piano	19-20 Athenaeum - Miniconcerts	10/14/19 12:00 PM		Athenaeum	Lobby	Non-Profit
MaArte Theatre Collective & Amigos del REP present "Recover Me"	19-20 REP Amigos - Recover Me	Mon 10/14/2019 7:00 PM		San Diego REP	Stage	REP Reading
Aliens, Immigrants, & Other Evildoers	19-20 REP Amigos - Aliens, Immigrants	Tue 10/15/2019 7:00 PM		San Diego REP	Stage	REP Production
Jose Torres-Tama: Aliens, Immigrants & Other Evildoers	19-20 REP - BHGW Engagement Event	10/15/19 7:00 PM		San Diego REP	Stage	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Wed 10/16/2019 7:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Thu 10/17/2019 10:30 AM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Thu 10/17/2019 8:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Fri 10/18/2019 8:00 PM		San Diego REP	Stage	REP Production
Free Beer Friday	19-20 REP - BHGW Engagement Event	10/18/19 9:30 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Sat 10/19/2019 2:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Sat 10/19/2019 8:00 PM		San Diego REP	Stage	REP Production
Amigos Del Rep Celebrate 35 Years Of Culture Clash!	19-20 REP - BHGW Engagement Event	10/19/19 9:30 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Sun 10/20/2019 2:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Wed 10/23/2019 7:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Thu 10/24/2019 8:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Fri 10/25/2019 8:00 PM		San Diego REP	Stage	REP Production
Guacamole And Margaritas By Jimmy Carter's Mexican Cafe	19-20 REP - BHGW Engagement Event	10/25/19 9:30 PM		San Diego REP	Lobby	REP Engagement Event
Bad Hombres	19-20 REP - Bad Hombres	Sat 10/26/2019 2:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Sat 10/26/2019 8:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Sun 10/27/2019 2:00 PM		San Diego REP	Stage	REP Production
Bad Hombres	19-20 REP - Bad Hombres	Sun 10/27/2019 7:00 PM		San Diego REP	Stage	REP Production
Ines Irawati, piano & Jeremy Kurtz-Harris, double bass	19-20 Athenaeum - Miniconcerts	10/28/19 12:00 PM		Athenaeum	Lobby	Non-Profit
Amigos del REP presents "Historias Tenebrosas"	19-20 REP Amigos - Historias Tenenbrosas	Mon 11/04/2019 6:00 PM		San Diego REP	Stage	REP Production
San Diego Ballet presents "The Jungle Book"	19-20 SDB - The Jungle Book	Sat 11/09/2019 2:30 PM		San Diego Ballet	Stage	PAF
San Diego Ballet presents "The Jungle Book"	19-20 SDB - The Jungle Book	Sat 11/09/2019 7:00 PM		San Diego Ballet	Stage	PAF
San Diego Ballet presents "The Jungle Book"	19-20 SDB - The Jungle Book	Sun 11/10/2019 2:30 PM		San Diego Ballet	Stage	PAF
Pei-chun Tsai, violin & Tina Chong, piano	19-20 Athenaeum - Miniconcerts	11/11/19 12:00 PM		Athenaeum	Lobby	Non-Profit
Hold These Truths	19-20 REP - Hold These Truths	Wed 11/13/2019 7:00 PM		San Diego REP	Space	REP Production
San Diego REP presents "Hold These Truths" Invited Dress Rehearsal	19-20 REP - Dress Rehearsals	Wed 11/13/2019 8:00 PM		San Diego REP	Space	REP Production
Talkin' Theatre with Todd	19-20 REP HIT Engagement Event - Talkin' Theatre with Todd	Thu 11/14/2019 7:00 PM		San Diego REP	Lobby	REP Engagement Event
Hold These Truths	19-20 REP - Hold These Truths	Thu 11/14/2019 8:00 PM		San Diego REP	Space	REP Production

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Performance	Production Season	Start Date	End Date	Company	Venue	Event Type
Hold These Truths	19-20 REP - Hold These Truths	Fri 11/15/2019 8:00 PM		San Diego REP	Space	REP Production
The American Justice System and Gordon Hirabayashi	19-20 REP HTT Engagement Event - The American Justice System	Fri 11/15/2019 9:30 PM		San Diego REP	Lobby	REP Engagement Event
Off Broadway Theatre Company presents "A Chorus Line"	19-20 OTBC - Chorus Line	Sat 11/16/2019 2:00 PM		Off Broadway Theatre Company	Stage	PAF
Lyceum Gallery Exhibit Opening Reception	19-20 REP HTT Engagement Event - Gallery Opening Reception	Sat 11/16/2019 7:00 PM		San Diego REP	Lobby	REP Engagement Event
Hold These Truths	19-20 REP - Hold These Truths	Sat 11/16/2019 8:00 PM		San Diego REP	Space	REP Production
Off Broadway Theatre Company presents "A Chorus Line"	19-20 OTBC - Chorus Line	Sat 11/16/2019 8:00 PM		Off Broadway Theatre Company	Stage	PAF
Off Broadway Theatre Company presents "A Chorus Line"	19-20 OTBC - Chorus Line	Sun 11/17/2019 4:00 PM		Off Broadway Theatre Company	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Sun 11/17/2019 7:00 PM		San Diego REP	Space	REP Production
Amigos del REP present a staged reading of "Mojada"	19-20 REP Amigos - Mojada	Mon 11/18/2019 7:00 PM		San Diego REP	Space	REP Reading
Amigos del REP present a staged reading of "Mojada"	19-20 REP Amigos - Mojada	Mon 11/18/2019 7:00 PM		San Diego REP	Space	REP Reading
The Wonder of Japanese Floral Design	19-20 REP HTT Engagement Event - Japanese Floral Design	Tue 11/19/2019 6:00 PM		San Diego REP	Lobby	REP Engagement Event
Hold These Truths	19-20 REP - Hold These Truths	Tue 11/19/2019 7:00 PM		San Diego REP	Space	REP Production
Hold These Truths	19-20 REP - Hold These Truths	Wed 11/20/2019 7:00 PM		San Diego REP	Space	REP Production
Sam's Salon: Fight for Your Rights	19-20 REP HTT Engagement Event - Sam's Salon: Human Rights	Thu 11/21/2019 7:00 PM		San Diego REP	Lobby	REP Engagement Event
Off Broadway Theatre Company presents "A Chorus Line"	19-20 OTBC - Chorus Line	Thu 11/21/2019 7:30 PM		Off Broadway Theatre Company	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Thu 11/21/2019 8:00 PM		San Diego REP	Space	REP Production
Community Conversation	19-20 REP HTT Engagement Event - Post-Show Conversation	Thu 11/21/2019 9:30 PM		San Diego REP	Lobby	REP Engagement Event
Hold These Truths	19-20 REP - Hold These Truths	Fri 11/22/2019 8:00 PM		San Diego REP	Space	REP Production
Off Broadway Theatre Company presents "A Chorus Line"	19-20 OTBC - Chorus Line	Fri 11/22/2019 8:00 PM		Off Broadway Theatre Company	Stage	PAF
Meet the Artists	19-20 REP HTT Engagement Event - Meet the Artists	Fri 11/22/2019 9:30 PM		San Diego REP	Lobby	REP Engagement Event
Off Broadway Theatre Company presents "A Chorus Line"	19-20 OTBC - Chorus Line	Sat 11/23/2019 2:00 PM		Off Broadway Theatre Company	Stage	PAF
Live Mini-Concert: Taiko Drumming	19-20 REP HTT Engagement Event - Live Mini-Concert	Sat 11/23/2019 7:15 PM		San Diego REP	Lobby	REP Engagement Event
Hold These Truths	19-20 REP - Hold These Truths	Sat 11/23/2019 8:00 PM		San Diego REP	Space	REP Production
Off Broadway Theatre Company presents "A Chorus Line"	19-20 OTBC - Chorus Line	Sat 11/23/2019 8:00 PM		Off Broadway Theatre Company	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Sun 11/24/2019 2:00 PM		San Diego REP	Space	REP Production
Stay and Play Club	19-20 REP HTT Engagement Event - Stay and Play Club	Sun 11/24/2019 3:30 PM		San Diego REP	Lobby	REP Engagement Event
Off Broadway Theatre Company presents "A Chorus Line"	19-20 OTBC - Chorus Line	Sun 11/24/2019 4:00 PM		Off Broadway Theatre Company	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Sun 11/24/2019 7:00 PM		San Diego REP	Space	REP Production
Rodney Girvin, piano	19-20 Athenaeum - Miniconcerts	11/25/19 12:00 PM		Athenaeum	Lobby	Non-Profit
Hold These Truths	19-20 REP - Hold These Truths	Wed 11/27/2019 7:00 PM		San Diego REP	Space	REP Production
Hold These Truths	19-20 REP - Hold These Truths	Fri 11/29/2019 8:00 PM		San Diego REP	Space	REP Production
Free Beer Friday	19-20 REP HTT Engagement Event - Free Beer Friday	Fri 11/29/2019 9:30 PM		San Diego REP	Lobby	REP Engagement Event
Hold These Truths	19-20 REP - Hold These Truths	Sat 11/30/2019 2:00 PM		San Diego REP	Space	REP Production
Community Conversation	19-20 REP HTT Engagement Event - Post-Show Conversation	Sat 11/30/2019 3:30 PM		San Diego REP	Lobby	REP Engagement Event
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Sat 11/30/2019 7:00 PM		Star Repertory Theatre	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Sat 11/30/2019 8:00 PM		San Diego REP	Space	REP Production
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Sun 12/01/2019 1:00 PM		Star Repertory Theatre	Stage	PAF
Commission Hearings: First Person Testimonies of Japanese American Incarceration	19-20 REP HTT Engagement Event - Internment Testimonies	Sun 12/01/2019 1:15 PM		San Diego REP	Lobby	REP Engagement Event
Hold These Truths	19-20 REP - Hold These Truths	Sun 12/01/2019 2:00 PM		San Diego REP	Space	REP Production
Share with Sam: Post-Show Conversation	19-20 REP HTT Engagement Event - Post-Show Conversation	Sun 12/01/2019 3:30 PM		San Diego REP	Lobby	REP Engagement Event
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Sun 12/01/2019 6:00 PM		Star Repertory Theatre	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Wed 12/04/2019 7:00 PM		San Diego REP	Space	REP Production
The ACLU and the Fight for American Freedoms	19-20 REP HTT Engagement Event - Post-Show Talk: The ACLU	Wed 12/04/2019 8:30 PM		San Diego REP	Lobby	REP Engagement Event
Hold These Truths	19-20 REP - Hold These Truths	Thu 12/05/2019 10:30 AM		San Diego REP	Space	REP Production
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Thu 12/05/2019 7:00 PM		Star Repertory Theatre	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Thu 12/05/2019 8:00 PM		San Diego REP	Space	REP Production
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Fri 12/06/2019 7:00 PM		Star Repertory Theatre	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Fri 12/06/2019 8:00 PM		San Diego REP	Space	REP Production
Hold These Truths	19-20 REP - Hold These Truths	Sat 12/07/2019 2:00 PM		San Diego REP	Space	REP Production
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Sat 12/07/2019 2:00 PM		Star Repertory Theatre	Stage	PAF
Herbert Wants to Know Your Thoughts: Post-Show Conversation	19-20 REP HTT Engagement Event - Post-Show Conversation	Sat 12/07/2019 3:30 PM		San Diego REP	Lobby	REP Engagement Event
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Sat 12/07/2019 7:00 PM		Star Repertory Theatre	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Sat 12/07/2019 8:00 PM		San Diego REP	Space	REP Production
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Sun 12/08/2019 1:00 PM		Star Repertory Theatre	Stage	PAF
Hold These Truths	19-20 REP - Hold These Truths	Sun 12/08/2019 2:00 PM		San Diego REP	Space	REP Production
STAR Repertory Theatre presents "Matilda"	19-20 STAR - Matilda	Sun 12/08/2019 6:00 PM		Star Repertory Theatre	Stage	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Thu 12/12/2019 7:30 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Fri 12/13/2019 7:30 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Sat 12/14/2019 2:00 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Sat 12/14/2019 7:30 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Sun 12/15/2019 2:00 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Sun 12/15/2019 7:30 PM		Teatro Mascara Magica	Space	PAF
Amigos del REP presents "A People's Cuban Christmas Tale"	19-20 REP Amigos - Cuban Christmas Tale	Mon 12/16/2019 7:00 PM		San Diego REP	Space	REP Reading
Amigos del REP presents "A People's Cuban Christmas Tale"	19-20 REP Amigos - Cuban Christmas Tale	Mon 12/16/2019 7:00 PM		San Diego REP	Space	REP Reading

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Performance	Production Season	Start Date	End Date	Company	Venue	Event Type
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Wed 12/18/2019 7:30 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Thu 12/19/2019 7:30 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Fri 12/20/2019 7:30 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Sat 12/21/2019 2:00 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Sat 12/21/2019 7:30 PM		Teatro Mascara Magica	Space	PAF
Teatro Máscara Mágica presents "Pastorela de los Milagros"	19-20 TMM - Pastorela	Sun 12/22/2019 2:00 PM		Teatro Mascara Magica	Space	PAF
Winter Schminter: A Solstice Concert	19-20 REP - Winter Schminter	Mon 12/23/2019 7:30 PM		San Diego REP	Space	REP Production

Performance	Production Season	Start Date	End Date	Company	Venue	Event Type
The Humans Dress	19-20 REP - Dress Rehearsals	Wed 01/08/2020 07:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Wed 01/08/2020 07:00 PM		San Diego REP	Stage	REP Production
Talkin' Theatre with Todd	19-20 REP - Humans Engagement Event - Talkin' Theatre w/ Todd	Thu 01/09/2020 07:00 PM		San Diego REP	Lobby	REP Engagement Event
The Humans	19-20 REP - The Humans	Thu 01/09/2020 08:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Fri 01/10/2020 08:00 PM		San Diego REP	Stage	REP Production
Lyceum Gallery Opening Reception	19-20 REP - Humans Engagement Event - Gallery Reception	Sat 01/11/2020 07:00 PM		San Diego REP	Lobby	REP Engagement Event
The Humans	19-20 REP - The Humans	Sat 01/11/2020 08:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Sun 01/12/2020 07:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Tue 01/14/2020 07:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Wed 01/15/2020 07:00 PM		San Diego REP	Stage	REP Production
Sam's Salon: The State of the American Dream	19-20 REP - Humans Engagement Event - The American Dream	Thu 01/16/2020 07:00 PM		San Diego REP	Lobby	REP Engagement Event
The Humans	19-20 REP - The Humans	Thu 01/16/2020 08:00 PM		San Diego REP	Stage	REP Production
Live on the Lower Lobby Stage: Mesa College Classical Guitarists	19-20 REP - Humans Engagement Event - On the Lower Lobby Stage	Fri 01/17/2020 07:00 PM		San Diego REP	Lobby	REP Engagement Event
The Humans	19-20 REP - The Humans	Fri 01/17/2020 08:00 PM		San Diego REP	Stage	REP Production
Meet the Artists	19-20 REP - Humans Engagement Event - Meet the Artists	Fri 01/17/2020 10:00 PM		San Diego REP	Lobby	REP Engagement Event
The Humans	19-20 REP - The Humans	Sat 01/18/2020 08:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Sun 01/19/2020 02:00 PM		San Diego REP	Stage	REP Production
Stay and Play Club	19-20 REP - Humans Engagement Event - Stay and Play Club	Sun 01/19/2020 04:00 PM		San Diego REP	Lobby	REP Engagement Event
The Humans	19-20 REP - The Humans	Sun 01/19/2020 07:00 PM		San Diego REP	Stage	REP Production
Joshua White, Jazz Piano & Gilbert Catellanos, Trumpet	19-20 Atheneum - Miniconcerts	Mon 01/20/2020 12:00 PM		Atheneum	Lobby	Non-Profit
The Humans	19-20 REP - The Humans	Wed 01/22/2020 07:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Thu 01/23/2020 10:30 AM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Thu 01/23/2020 08:00 PM		San Diego REP	Stage	REP Production
National Pie Day Tasting	19-20 REP - Humans Engagement Event - National Pie Day Tasting	Thu 01/23/2020 10:00 PM		San Diego REP	Lobby	REP Engagement Event
The Humans	19-20 REP - The Humans	Fri 01/24/2020 08:00 PM		San Diego REP	Stage	REP Production
Free Beer Friday	19-20 REP Humans Engagement Event - Free Beer Friday	Fri 01/24/2020 10:00 PM		San Diego REP	Lobby	REP Engagement Event
The Humans	19-20 REP - The Humans	Sat 01/25/2020 02:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Sat 01/25/2020 08:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Sun 01/26/2020 02:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Wed 01/29/2020 07:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Thu 01/30/2020 08:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Fri 01/31/2020 08:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Sat 02/01/2020 02:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Sat 02/01/2020 08:00 PM		San Diego REP	Stage	REP Production
The Humans	19-20 REP - The Humans	Sun 02/02/2020 02:00 PM		San Diego REP	Stage	REP Production
Nathan Hubbard Trio	19-20 Atheneum - Miniconcerts	Mon 02/03/2020 12:00 PM		Atheneum	Lobby	Non-Profit
San Diego Ballet presents "Dances of Love & Laughter"	19-20 SDB - Dances of Love	Fri 02/14/2020 08:00 PM		San Diego Ballet	Stage	PAF
Friends & Lovers Champagne Reception	19-20 SDB - Dances of Love	Fri 02/14/2020 09:30 PM		San Diego Ballet	Stage	PAF
San Diego Ballet presents "Dances of Love & Laughter"	19-20 SDB - Dances of Love	Sat 02/15/2020 08:00 PM		San Diego Ballet	Stage	PAF
San Diego Ballet presents "Dances of Love & Laughter"	19-20 SDB - Dances of Love	Sun 02/16/2020 02:30 PM		San Diego Ballet	Stage	PAF
Colin McAllister, Guitar & Christopher Adler, Piano	19-20 Atheneum - Miniconcerts	Mon 02/17/2020 12:00 PM		Atheneum	Lobby	Non-Profit
AEG presents Russell Brand	19-20 AEG - Russell Brand	Wed 02/19/2020 07:30 PM		AEG	Stage	Commercial
Night of Positive Images	19-20 REP Kuumba - Kuumba Fest	Fri 02/28/2020 06:00 PM		REP Kuumba Fest	Stage	REP Partnership
Kuumba Kidz	19-20 REP Kuumba - Kuumba Fest	Sat 02/29/2020 01:00 PM		REP Kuumba Fest	Stage	REP Partnership
Annual Step & Dance Competition/Showcase	19-20 REP Kuumba - Kuumba Fest	Sat 02/29/2020 03:00 PM		REP Kuumba Fest	Stage	REP Partnership
Taste of Soul	19-20 REP Kuumba - Kuumba Fest	Sat 02/29/2020 05:00 PM		REP Kuumba Fest	Stage	REP Partnership
Poetry Slam	19-20 REP Kuumba - Kuumba Fest	Sat 02/29/2020 06:00 PM		REP Kuumba Fest	Stage	REP Partnership
Late Nite Live	19-20 REP Kuumba - Kuumba Fest	Sat 02/29/2020 09:00 PM		REP Kuumba Fest	Stage	REP Partnership
Antonio Johnson Presentation	19-20 REP Kuumba - Kuumba Fest	Sun 03/01/2020 11:00 AM		REP Kuumba Fest	Stage	REP Partnership
Gospel Celebration	19-20 REP Kuumba - Kuumba Fest	Sun 03/01/2020 04:00 PM		REP Kuumba Fest	Stage	REP Partnership
Black is the Color of my True Love	19-20 REP Kuumba - Kuumba Fest	Sun 03/01/2020 06:30 PM		REP Kuumba Fest	Stage	REP Partnership
Comedy Show Hosted by Taurice Washington	19-20 REP Kuumba - Kuumba Fest	Sun 03/01/2020 08:30 PM		REP Kuumba Fest	Stage	REP Partnership
Wesley Precourt, Violin & Hanah Stuart, Violin	19-20 Atheneum - Miniconcerts	Mon 03/02/2020 12:00 PM		Atheneum	Lobby	Non-Profit
House of Joy Dress	19-20 REP - Dress Rehearsals	Wed 03/04/2020 07:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Wed 03/04/2020 07:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Thu 03/05/2020 08:00 PM		San Diego REP	Space	REP Production

ITEM #14

Performance	Production Season	Start Date	End Date	Company	Venue	Event Type
House of Joy	19-20 REP - House of Joy	Fri 03/06/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sat 03/07/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sun 03/08/2020 07:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Tue 03/10/2020 07:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Wed 03/11/2020 07:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Thu 03/12/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Fri 03/13/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sat 03/14/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sun 03/15/2020 02:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sun 03/15/2020 07:00 PM		San Diego REP	Space	REP Production
AEG presents "Trixie Mattel: Grown Up"	19-20 AEG - Trixie Mattel	Sun 03/15/2020 08:00 PM		AEG	Stage	Commercial
MandoBasso, Mandolin & Bass	19-20 Atheneum - Miniconcerts	Mon 03/16/2020 12:00 PM		Athenaeum	Lobby	Non-Profit
House of Joy	19-20 REP - House of Joy	Wed 03/18/2020 07:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Thu 03/19/2020 10:30 AM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Thu 03/19/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Fri 03/20/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sat 03/21/2020 02:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sat 03/21/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sun 03/22/2020 02:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Wed 03/25/2020 07:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Thu 03/26/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Fri 03/27/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sat 03/28/2020 02:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sat 03/28/2020 08:00 PM		San Diego REP	Space	REP Production
House of Joy	19-20 REP - House of Joy	Sun 03/29/2020 02:00 PM		San Diego REP	Space	REP Production
Anthony Cutietta, Guitar	19-20 Atheneum - Miniconcerts	Mon 03/30/2020 12:00 PM		Athenaeum	Lobby	Non-Profit